



GOVT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
SANJAY GANDHI MEMORIAL HOSPITAL, MANGOL PURI, DELHI

NO. F5 /01/SGMH/Milk booth/kiosk/CT/2024

1792

Dated: 14/2/24

LIMITED TENDER ENQUIRY FOR ALLOTMENT OF ONE (01) FOOD KIOSK AT SGM HOSPITAL

EMD in form of FDR/DD: Rs. 10000/- (Ten thousand only). MSMEs & Startups are exempted from EMD.

Start date of issue of Tender: 15.02.2024

Pre bid meeting: 21.02.2024 at 11 A.M

Last date for submission of Tender: 07.03.2024 up to 02.00 PM

Tender opening date & time: 08.03.2024 at 12.00 Noon

Tender opening Venue: Conference Hall, 4th floor, Administrative Block, SGMH Hospital, Mangolpuri
Delhi-110083.

Sealed quotations are invited for allotment of one (01) Food Kiosk at SGM Hospital

The tender form with detailed term & conditions shall be available on Delhi Govt. website at <https://sgmh.delhi.gov.in/tenders> and the same can be downloaded from the website free of cost. Firms may contact the office of Deputy Medical Superintendent for additional information/any clarifications. In case, any holiday is declared by the Government on the day of opening of the Tender/Bid, the same will be opened on the next working day at the same time. Corrigendum, if any in r/o this tender shall only be uploaded at the above website and will not be advertised in the newspapers, the bidders are therefore advised to keep themselves updated regarding any corrigendum.

The tender form, completed in all aspects duly signed by Bidder/Authorized person with stamp of the firm on each page should be put in tender box placed in the Medical Superintendent's office, Conference Room, 4th Floor, Administrative Block, Sanjay Gandhi Memorial Hospital, Mangolpuri, Delhi-110083 on or before 08.03.2024 up to 2:00 PM, late bids will not be accepted. Bids will be opened on 08.03.2024 at 12:00 Noon by tender opening committee in the Conference Room in the presence of bidders or their authorized representatives, who may wish to be present on that day & time.

The Medical Superintendent, SGM Hospital, Mangolpuri, Delhi-110083, reserves the right to accept or reject the tender without assigning any reason thereof.


Medical Superintendent
SGM Hospital

SECTION-I

GENERAL TERMS AND CONDITIONS

The following terms and conditions may be read carefully and complied with before submitting the tender/response to the proposal. These terms and conditions will not be modified except by a written addendum/corrigendum issued online only, by the Medical Superintendent, Sanjay Gandhi Memorial Hospital, Govt. of NCT of Delhi. No provision hereof shall be deemed waived until and unless such waiver is issued in writing and signed by Medical Superintendent. If any term and/or condition of this document are held invalid, the remaining document shall continue to be in full force and effect.

1. Bidder must assess business before participating in tender.
2. Bidding firm should not have been black-listed/debarred by any government institution in the last 3 years. Such bids shall be rejected.
3. If any information/documents furnished by Bidder are found to be incorrect/fake/forged at any time, the proposal/contract will be terminated without any notice and the Security Deposit/EMD will be forfeited.
4. In case the bidder fails to commence/execute the work as stipulated in the tender document or in the event of non-commencement or unsatisfactory performance; or if there is a breach of any terms and condition of the contract, Medical Superintendent, Sanjay Gandhi Memorial Hospital, Delhi, reserves the right to withhold the payment and forfeit the security deposit as required.
5. In case of any violation of statutory provision under Labour law/Bio Medical Waste Rules or otherwise, by or on behalf of the bidder, the sole responsibility will be on the bidder.
6. Bidder will be abiding by all the terms & conditions of tender document.
7. If any complaint of misbehaviour or mishandling of goods and services by bidder or its representative comes into the knowledge of the hospital authorities, all such responsibility shall lie on the bidder. He will be responsible to make good for the losses so suffered by the department.
8. EXCLUSIVE RIGHT: Medical Superintendent, Sanjay Gandhi Memorial Hospital, Delhi has the full and exclusive right to accept or reject any of the proposals without assigning any reasons.


MEDICAL SUPERINTENDENT

Sanjay Gandhi Memorial Hospital

SECTION II

SPECIAL TERMS AND CONDITIONS

1. Only representatives of Indian Nationality, working in the field of education, health & social service having experience of taking care of food/beverages related kiosks are eligible to apply.
2. The sole purpose of establishment in running of this kiosk is to facilitate the patients, attendants and hospital staff with amenities of high standards at the lowest possible rates. Bidders looking for high profits expected of similar commercial establishments catering to the general public need not apply.
3. Bidder submitting a tender would be presumed to have considered and accepted all the terms and conditions of the tender.
4. The applicant should not have any criminal liability (Affidavit in this regard to be submitted in pre-qualification bid as detailed in Annexure II) and must not be a minor.
5. The Medical Superintendent of Sanjay Gandhi Memorial Hospital reserves the right to reject any application of the applicant, without any further communication of reasons to the applicant.
6. The kiosk will be normally allotted to the highest bidder who offers the highest amount of monthly license fee amongst the bidders for the kiosk. The minimum base price of licence fees per kiosk would be **Rs. 4213/- (Rs Four thousand two hundred thirteen only)** per month excluding electricity and water charges. Medical Superintendent reserves the right to reject the highest offer or all the offers without assigning any reason.
7. The successful bidder will have to sign an agreement with the competent authority of the hospital for allotment of the kiosk initially for a period of two years which can be renewed for further one year annually on satisfactory services of the licensee with 10% annual increment of License Fee and on mutual consent. The Medical Superintendent of Sanjay Gandhi Memorial Hospital reserves the right to extend the contract further, if exigencies arise, License fee and utility charges will be revised every year excluding the first two years after the allotment of the kiosk. After the expiry of the term of the License, the licensee shall vacate the kiosk/stall; give up the sale of products there and handover and vacate possession of the kiosk/stall to the licensor in a peaceful manner.
8. The competent authority reserves the right not to renew the agreement after a period of two years without specifying any reason to the kiosk holder and occupants of kiosk shall vacate the same on the last day of period of engagement in the agreement without any notice from the hospital authorities, if the agreement is not renewed. The kiosk holder will clear all water and electricity dues for the period of engagement failing which the security deposit will be withheld till such dues are cleared.
9. The kiosks holder will only sell the items so authorized in the agreement and provide the facilities to the public as mentioned in the agreement.
10. The kiosk holder will not use the kiosks for the purpose other than specified in the agreement. Violation of this term & condition will lead to imposition of penalty as per agreement and may lead to cancellation of allotment of kiosk.
11. The kiosks holder will use the space/location allotted to them and they will not change their location and the space allotted to them under any circumstances. No encroachment is permissible. The licensee shall not make any additions or alteration in the premises, permanent or otherwise as fixtures canopy parapet racks etc outside the allotted space, without the expressed permission of the Hospital authorities.

12. The monthly charges including license fee, electricity & water bills as mentioned in the agreement will have to be paid by the kiosks holder by the 10 of every month, failing which will attract penalty. Penalty 1% of the bill amount per delayed bill per day will be charged for late payment. Non submission of monthly charges for two continuous months and/or on default in payment within stipulated time on three instances during the period of engagement will result in cancellation of the allotment of the kiosk without any notice
13. A separate electricity sub- meter will be installed at the kiosk by PWD (Elect.) and the kiosk holder will have to pay the electricity charges on the basis of the actual reading in the sub-meter on the last day of the month, by 10th day of the next month at rates approved by the MS, failing which electricity may be discontinued.
14. A fixed amount will be charged as water charges as decided by the PWD (civil/electrical)/MS and kiosk holder will have to pay the water charges on the basis of the same on by 10 day of the next month.
15. The kiosk holder will be responsible for maintaining absolute cleanliness of kiosks and also for an area of 15 meter radius around the kiosk. He will engage a separate Safai Karamchari for maintaining the cleanliness of this area round the clock. On inspection, if this area is found dirty, a penalty will be imposed on the kiosk holder as per the agreement. The kiosk holder should maintain the hygiene cleanliness of the premises at all times according to the Health/Hygienic bye-laws of the Civic Bodies/appropriate authority
16. The kiosk will be under supervision of a Nodal Officer appointed by the Medical Superintendent and instructions given by Nodal Officer from time to time will be strictly followed.
17. Use sale of any products containing alcohol/tobacco is strictly prohibited in the kiosks. Violations of these instructions may result in cancellation of agreement.
18. No subletting of kiosk is permissible. On detection of such subletting, the allotment will be liable to be cancelled immediately.
19. The Medical Superintendent shall not be responsible financially or otherwise for any injury & accident to the bidder or his personnel in the course of performing the duty.
20. The kiosk holder will abide by all Laws & Acts as applicable in Government of NCT of Delhi, for running this type of kiosks and Sanjay Gandhi Memorial Hospital will not be responsible for any default on the part of the kiosk holder.
21. The kiosk holder will submit a Performance Security amount of **Rs. 25,000/- (Rupees Twenty Thousand Only)** in the form of FDR in favour of Medical Superintendent, valid for 60 days BEYOND the period of contract (i.e. for a total of 26 months) to Sanjay Gandhi Memorial Hospital before the issue of allotment letter. The EMD deposited at the time of submission of bid will then be released. In case of renewal of contract new Performance security deposit will be submitted by the kiosk holder.
22. In the event of any breach/violation or contravention of any terms and conditions by the Bidder, the security deposit of the bidder shall be forfeited by the Medical Superintendent, Sanjay Gandhi Memorial Hospital, Delhi.
23. Sanjay Gandhi Memorial Hospital will not be responsible for any mishap inside the kiosks. It will be the sole responsibility of the kiosk holder in case, any loss or mishap occurs.
24. The kiosks will be started within 10 days of the allotment letter failing which the allotment is liable to be cancelled. If kiosk holder fails to execute the work in the specified period, performance security shall be forfeited and tender shall be cancelled.

25. The competent authority in the hospital reserves the right to terminate the contract at any time without assigning any reason by issuing one month notice.
26. The kiosk/stall holder has to submit a copy of food licence issued by Directorate of Prevention of Food Adulteration of Govt. of NCT of Delhi. The licensee shall, as per the agreement, sell all food items of the highest grade, free of all defects and faults and of the best materials, quality, manufacture and workmanship throughout.
27. In case of dispute, courts at Delhi/New Delhi shall have the jurisdiction.
28. The structure of the kiosk is prepared by the kiosk holder at his/her own cost after due approval from the Medical Superintendent. The size of the kiosk is not more than 100 Sq feet. The kiosk will be located at the location as finalised by the Medical Superintendent and any changes of the location will also be decide by the Medical Superintendent in future, in the hospital premises.
29. Any damage to hospital property/fixtures caused due to mishandling/negligence of the Kiosk staff will have to be rectified/replaced by the licensee immediately.
30. The licensee has no right on the land of licensed premises.
31. The licensee will have to present himself before the Medical Superintendent or the Nodal Officer as and when required.
32. **In case of non-compliance of terms & conditions by the licensee, such as littering around the kiosk, extension/encroachment beyond the space allotted, serving stale food or any other breach in the terms and conditions of the tender/agreement; at first instance penalty of Rs. 500/- will be imposed and subsequently thereafter Rs.1000/- per non-compliance.**
33. Medical Superintendent, Sanjay Gandhi Memorial Hospital or the Nodal Officer or any authorized person committee will have the power to inspect the eatables products at any time and if not found worth consuming, same shall be discarded and the sample would be sent to P.F.A. laboratory for testing. The packaged/branded snacks and packaged bottled drinks will not be sold beyond MRP. The vender shall be permitted to sell only packaged/branded food items.
34. A committee constituted by hospital authority will periodically monitor quality of the food, hygiene condition in kiosk and the licensee will have to maintain the standards up to the satisfaction of committee and prescribed norms.
35. The conduct/behaviour and cleanliness of all kiosk attendants will be the responsibility of the licensee. The licensee should obtain the necessary police verification of all his/her employees He/she shall not employ any child labourer. He shall follow all the rules as laid down by the Government. The licensee will get his/her employees medically examined at his/her own cost. A copy of the medical certificate should be submitted to the Nodal Officer within one week of engagement of the employee.
36. All attendants in the kiosk should be wearing uniforms as decided by the hospital provided by the licensee. A list of all the attendants should be submitted to the concerned Nodal Officer upon employment by the kiosk holder. Any change of the staff due to any reason, should also be intimated to the concerned nodal officer in advance and the medical certificate of the new employee should be submitted accordingly within one week of employment
37. Complaint books are to be maintained and submitted to the Nodal Officer for scrutiny every month. If complaint books are not submitted by the 10th of every month for scrutiny, a fine of Rs. 1000 will be imposed and further action as deemed fit will be taken.
38. Disposable glasses and plates will be used for serving & packaging various items. However, **NO PLASTIC MATERIAL** is to be used for such purpose.

39. To maintain cleanliness in and around the kiosk and proper disposal of all waste generated must be as per Solid Waste Management Rule-2016 i.e. Green and Blue bins to be maintain by vendor.
40. In case of three regular complaints of unsatisfactory services brought to the notice of the Medical Superintendent, the hospital authorities reserve the right to cancel the allotment at one month notice.
41. After determining the successful bidder, hospital will issue an offer letter to the successful bidder. The successful bidder shall submit letter of acceptance along with Performance Guarantee of an amount of Rs 25,000/- (Rupees Twenty Five Thousand Only) in the form of FDR in favour of Medical Superintendent, valid for 60 days BEYOND the period of contract (i.e. for a total of 26 months) within a period of seven days from the date of issue of offer letter and sign the agreement within ten days of issue of letter of award.
42. SGM Hospital shall not be liable for any liability arising under the labour laws on any other law of the land incurred by the bidder including taxes.
43. The licensee shall be solely responsible for compliance with all labour laws which shall include all liabilities of the Provident Fund Act, Contract labour (Regulation and Abolition Act-1979) ESI Act, Workmen's Compensation Act, Minimum Wages Act and ether Labour Welfare Act in respect of its personnel.
44. The licensee shall be responsible to obtain any or all permission and/or clearance from any authorities, payment or otherwise and hospital shall not be liable or responsible for any of the act or omissions on the part of the licensee.
45. The successful bidder shall not sublet the kiosk/agreement to any third party, if found the agreement/allotment of kiosk will be cancelled with immediate effect.
46. The successful bidder shall be ensure that all the payment i.e. License fees, water charges & electricity charges should be deposited by himself/herself only.

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SECTION III

A. SCHEDULE OF REQUIREMENTS:

1. VALIDITY OF TENDERS/TERMS OF CONTRACT

Unless earlier terminated as set forth herein, the allotment will be effective for the term initially for a period of two years which will be renewed for further one year annually on satisfactory services of the licensee and on mutual consent. The Medical Superintendent SGM Hospital reserves the right to extend the contract any further, if exigencies arise. License fee and utility charges will be revised every year, excluding the first two years.

2. EARNEST MONEY DEPOSIT (EMD)/BID SECURITY (Exempted in case of MSME Startups)

A Fixed Deposit Receipt/DD of an amount of Rs. 10,000/- (Rupees Ten thousand only) must accompany each tender, from a Nationalized Bank/Commercial Bank, in the name of Medical Superintendent, Sanjay Gandhi Memorial Hospital, Delhi as per LTE, Earnest Money deposit should be valid for a minimum period of 45 days after the bid validity period. No Cheque Postal order/Money Order / Cash payment will be accepted.

However firms who are exempted from depositing the Earnest Money will have to submit the document issued by the competent authority of the government for such exemption.

The EMD is refundable to the unsuccessful bidders after the award of tender within 30 days. The EMD will be forfeited if the successful bidders fail to abide by the terms and conditions.

Security Deposit is liable to be forfeited if the bidder fails to comply with the terms and conditions of the tender and agreement during the contract period. Under no circumstances, interest on Security deposit would be payable by this hospital.

Performance Security Deposit should remain valid for a period of 60 days beyond the date of completion of all the contractual obligations of the licensee/bidder including warranty obligations (i.e. for a total of 26 months). Bid validity 90 days from the opening of tender.

3. PERFORMANCE SECURITY DEPOSIT

In order to ensure due performance of the contract, a performance security shall be taken from the successful bidder (within seven days of letter of offer). Performance security shall be obtained from the successful bidder & same shall be of an amount of Rs. 25,000/-. Performance security shall be furnished in the form of Fixed Deposit Receipt from a commercial bank in an acceptable form and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligations (i.e. for a total of 26 months) by the kiosk holder including warranty obligation.

EMDs shall be returned to the bidders after submission of the Performance Security. Bid Security deposit Security Performance is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect.

4. PERFORMANCE CERTIFICATE

They should submit a latest performance certificate to testify the proper dealing and performance. Tendering firm/individual must have at least one year experience of running of kiosk/shop of similar nature in Government organization including autonomous bodies and PSU. The experience should be within five preceding years from the due date of the tender.

5. LAWS GOVERNING THE CONTRACT

This contract shall be governed by the laws of India.

The courts of Delhi/New Delhi only shall have jurisdictions to decide any dispute arising out of or in respect of the contract.

6. DISPUTES AND ARBITRATION:-

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Pr. Secretary (Health & Family Welfare, Law, Justice & Legislative Affairs), Government of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

SECTION IV

PROCEDURE OF SUBMITTING TENDER DOCUMENT

Tenderers should strictly follow the instructions given below:

1. The tender is required to be prepared in one sealed envelope super-scribed with **LTE for Allotment of One Food Kiosk in SGMH**, Date of Opening, Name and Address of the Tenderer, containing two sealed envelopes i.e. One for Technical Bid & second for Price Bid.
2. **TECHNICAL BID:** The envelop should be super-scribed as "Technical Bid" for LTE for Allotment of One Kiosk in SGMH and should contain-

"A" TECHNICAL BID (ESSENTIAL DOCUMENTS)

Before submitting, bidders shall check & arrange in order the list of essential documents mentioned hereunder, failing which the tender shall not be considered.

DOCUMENTS TO BE SUBMITTED IN ORIGINAL

Documents to be submitted in original in the Tender box provided in the Office of the Medical Superintendent, Conference Room, Administrative Block, Sanjay Gandhi Memorial Hospital on or before last date of Submission of the Tender are as mentioned hereunder: -

1. EMD of Rs. 10,000/- (Rupees Ten thousand only) in form of F.D.R. (Fixed deposit receipt) Bank Guarantee DD issued by Nationalized/Commercial Bank for a period of 90 days from the date of submission of the tender. MSME/Startups firms exempted from EMD.
2. An undertaking on "Non-Judicial" Stamp paper of Rs. 100/- duly attested and stamped by Notary Public on prescribed Performa (Annexure-1)
3. An Under taking on Non-Judicial Stamp Paper of Rs. 100/- for Criminal Liability of bidder and his personnel duly attested and stamped by Notary Public on prescribed Performa (Annexure-II).
4. Self attested copy of PAN card of authorised signatory/firm.
5. Self-attested copy of GST Registration certificate from the concerned Department, if applicable.
6. Self-attested copy of Residence Proof of bidder/office address of firm i.e. Ration Card/Passport/latest paid Electricity Bill/Income Tax Certificate/Aadhaar card.
7. Self attested copy of latest GST return for the last two Quarters, if applicable.
8. Self attested copy of latest performance certificate on the official letter head of the Government Organisation including autonomous bodies and PSU where services have been rendered by the bidder, to testify the proper dealing and performance. Tendering firm/individual must have at least one year experience of running of kiosk/shop of similar nature in Government organization including autonomous bodies and PSU. The experience should be within five preceding years from the due date of the tender.
9. In case of authorised signatory, a letter of authorisation from the proprietor in favour of authorised signatory must accompany the bid.
10. A copy of food licence issued by Directorate of Prevention of Food Adulteration.
11. FSSAI License issued by Govt. of NCT of Delhi.

"B" PRICE/COMMERCIAL BID

The commercial bid (Financial bid/Price bid) shall be as per the Section V, annexure IV.

General guidelines for bidders regarding price bid:-

1. The Bid will be for the entire project as well as for the individual components.
2. No decrease in License Fee quoted during the validity of the contract will be allowed.
3. The bidder should quote the rates in Indian currency only.
4. Only single price, without decimal digits, will be accepted in multiple of Rs. 500/- only
5. Price Bids should be strictly as per Annexure IV. Price bids showing rates like "Tax included/ inclusive of tax/ Tax paid" etc. are not acceptable and such offer will not be considered.

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Notification of Award

1. Tender evaluation committee will open the sealed envelopes super scribed as "Technical Bid" and will evaluate the documents submitted by the bidders and if all the documents listed in section IV found in order, will declare successful bidder in technical bid evaluation. The sealed envelopes super scribed as "Price Bid" will be opened only of successful bidders who qualify the technical bid evaluation.
2. Sanjay Gandhi Memorial Hospital will notify the successful bidder in writing or by fax or email, that its proposal has been accepted.
3. The notification of award will constitute the formation of the contract/agreement.
4. Upon the successful bidders furnishing of Performance Bank Guarantee, Sanjay Gandhi Memorial Hospital will notify each unsuccessful bidder and return their EMD within 30 days beyond the award of the contract to the successful bidder.
5. The EMD of successful bidder shall be returned only after furnishing of Performance Bank Guarantee and signing of contract/agreement.

Sanjay Gandhi Memorial Hospital

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[UNDERTAKING To be executed on Rs 100/-Non Judicial Stamp Paper (Notarized)]

Name of the Bidder.....Tender Due date.....

To,

The Medical Superintendent,
Sanjay Gandhi Memorial Hospital,
Mangol Puri, Delhi-110083.

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the contents of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender.
2. The rates quoted by me/us are valid and binding upon me/us for the entire period of the contract.
3. I/we hereby bind myself ourselves to Lt. Governor of Delhi for providing Kiosk services at Sanjay Gandhi Memorial Hospital premises, Delhi for the period of contract.
4. We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
5. The security money deposited by me/us shall remain in the custody of the Medical Superintendent, Sanjay Gandhi Memorial Hospital for 60 days beyond the expiry of the contract or till disposal of any disputes that may arise during the period of service. For security deposit that may be withheld by the Medical Superintendent, Sanjay Gandhi Memorial Hospital beyond the stipulated period, for whatsoever reasons, I/we shall not claim any interest.
6. I/We also agree to sign the License Deed within 7 working days from the date of issue of letter of acceptance/award, failing which the earnest money deposited by me shall be liable to forfeiture.
7. I/we will be wholly responsible for running Hot/Cold Drinks/Bottled water/snacks etc. in the kiosk at Sanjay Gandhi Memorial Hospital premises and will ensure supply/quality of products the terms mentioned in tender document. I/we shall be fully responsible for any problem arising due to sub-standard products.
8. Damage to hospital property, if any due to lapse on my part or on the part of my staff may be recovered from me. We/us shall be fully responsible for the acts, conducts and behaviour of the staff deployed by me/us.



9. If any lapse occur on my our part or on the part of my/our staff while discharging the services the hospital authorities may cancel my/our contract & award the work to another agency & difference may be recovered from me/us and the security money deposit with the hospital may also forfeited.
10. The decision of Medical Superintendent, Sanjay Gandhi Memorial Hospital will be binding upon me/us.
11. I/We undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.
12. That no civil/criminal/Income Tax/Black listing case is pending against my firm.
13. I am signing the document of this tender in the capacity of Proprietor/Partner Director /authorized signatory of the company (Tick the appropriate one).

Affirmation

I pledge and solemnly affirm that the information submitted by me along with the tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything comes to the notice of Hospital Authorities during the validity of tender period, the Medical Superintendent, Sanjay Gandhi Memorial Hospital, will have full authority as he deems fit, which may amount to rejection of tender and forfeiture of EMD without assigning any reason.

Date.....

Place.....

Signature of the Bidder.....

Name in Block Letters.....

Seal of the Agency

NO CRIMINAL LIABILITY UNDERTAKING

[To be executed on Rs 100/- Non Judicial Stamp Paper (Notarized)]

I _____ S/o Sh. _____

Resident of (Address) _____

do solemnly pledge and affirm.

1. That I am the proprietor/partner/authorised signatory of

M/S _____

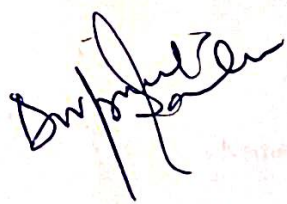


2. That no case of any nature e CBI. Criminal/Income Tax/GST/Black listing is pending against the firm/me.

Signature of the Bidder

Rubber Stamp of Bidder





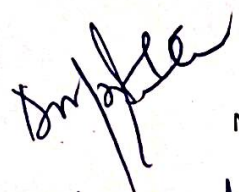

CHECKLIST FOR ESSENTIAL DOCUMENTS TO BE SUBMITTED FOR TECHNICAL BID

I have gone through the Terms & Conditions laid down in the tender document and I accept the same. I am herewith submitting essential documents in Technical bid as per details given below (Before submitting. Bidders shall check & arrange in order the list of essential documents mentioned hereunder, failing which the tender shall not be considered):--

Documents to be submitted in original in the Tender box provided in the Medical Superintendent's office, Conference Room, Administrative Block, Sanjay Gandhi Memorial Hospital on or before last date of submission.

1.	Bid Security/ EMD in Original for Rs. 10,000/- (Rupees Ten thousand only) in the form of F.D.R. (Fixed deposit receipt)/ Bank Guarantee DD issued by Nationalized Commercial Bank for a minimum period of 45 days after the bid validity period (ref. point 2.1 of Schedule of Requirements, Section III). MSME/Startups are exempted from EMD.	Yes/No
2.	An undertaking on "Non-Judicial" Stamp paper of Rs: 100/- duly attested and stamped by Notary Public on prescribed Performa (Annexure-I).	
3.	An Under taking on Non-Judicial Stamp Paper of Rs. 100/- for Criminal Liability of bidder and his personnel duly attested and stamped by Notary Public on prescribed Performa (Annexure-II).	
4.	Self attested copy of PAN card of authorised signatory/firm.	
5.	Self-attested copy of GST Registration, if applicable.	
6.	Self-attested copy of Residence Proof of bidder/office address of firm i e. Ration Card Passport latest paid Electricity Bill Income Tax Certificate/Aadhaar card.	
7.	Self-attested copy of latest GST return for the last two Quarters, if applicable	
8.	Self-attested copy of latest performance certificate to testify the proper dealing and performance. Tendering firm/individual must have at least one year experience of running of kiosk/shop of similar nature in Government organization including autonomous bodies and PSU. The experience should be within five preceding years from the due date of the tender.	
9.	In case of authorised signatory, a letter of authorisation in original from the proprietor in favour of authorised signatory must accompany the bid.	
10.	Self attested copy of food licence issued by Directorate of Prevention of Food Adulteration.	
11.	FSSAI License issued by Govt. of NCT of Delhi.	

Yours faithfully,

Name Signature of the bidder with date
 Rubber Stamp of Bidder

SECTION V

Annexure-IV

GOVT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
SANJAY GANDHI MEMORIAL HOSPITAL, MANGOL PURI, DELHI-110083

PRICE BID

FOR RUNNING FOOD KIOSK IN THE PREMISES OF SANJAY GANDHI HOSPITAL, MANGOL PURI,
DELHI- 110083.

On the letter head of the firms mentioning therein Proper address, TIN Number & Contact Details

S. No	Description	License Fees Per Month	
		In figures	In words
1	License fee for running kiosk at Sanjay Gandhi Memorial Hospital		

Signature of the bidders.....

Name in Block Letters.....

Seal of the Agency

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GOVT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
SANJAY GANDHI MEMORIAL HOSPITAL, MANGOL PURI, DELHI-110083

TENDER FORM

Sr. No	Particulars	
1	Registered address of the company (address, Tel., fax, Email, Website)	
2	PAN number of the tenderer	
3	GST registration no	
4	Office address Email	
5	Contact Person: Designation Mobile no Telephone no Fax no E mail	

Date:

Signature of Authorized signatory

Name:

Office Seal

Dr. P. K. Singh

[Signature]

[Signature]

[Signature]